

Constitution of the Leicestershire & Rutland Basketball Officials Association

1. NAME

The name of the Association shall be the Leicestershire and Rutland Basketball Officials Association (hereinafter called the Association (LeBOA)). The term 'Officials' is deemed to include both referees and table officials.

2. AIMS

- 2.1 To promote basketball officiating, and to teach and encourage anyone interested in taking an active role in basketball officiating.
- 2.2 To safeguard the interests of its members, advise on disciplinary matters and develop and maintain the highest ideals of sportsmanship and fair play.
- 2.3 To liaise and co-operate with all other bodies connected with the game of basketball. This will be done by:
 - i) providing a service to Leagues and competitions in the Leicestershire and Rutland area,
 - ii) the dissemination of information to its members concerning rule and procedure changes and associated interpretations,
 - iii) holding forums for discussion,
 - iv) establishing the annual rates of fees and travelling expenses for basketball officials.

3. MEMBERSHIP

- 3.1 Full membership shall be open to all active, qualified basketball officials.
- 3.2 Associate membership shall be open to any other individual interested in basketball officiating.

4. OFFICERS

- 4.1 The Officers of the Association shall be:-
 - Chairman
 - General Secretary
 - Appointments Secretary
 - Treasurer
 - Development Officer
 - Safeguarding Officer
- 4.2 All Officers shall retire annually but shall be eligible for re-election at the AGM.

5. MANAGEMENT

- 5.1 The affairs of the Association shall be conducted by an Executive Committee comprised of the elected Officers of the Association and one other member elected at the AGM.
- 5.2 At least one Executive Committee member should be an active referee, and at least one member should be an active table official.
- 5.3 One representative from the Leicestershire and Rutland Basketball Association (L&RBA) and one representative each from any other League or Association affiliated to the L&RBA may attend Executive Committee meetings as non-voting members.
- 5.4 The Executive Committee shall have the power to co-opt other members to the Committee, or initiate sub-committees from its own members or other persons as it sees fit.
- 5.5 Four members shall form a quorum. A majority vote shall decide all matters.

6. VOTING IN COMMITTEE

- 6.1 Every question at a meeting of the Executive Committee shall be determined by a majority of the votes cast by the members present. Every member of the Committee has one vote.
- 6.2 The Chairman of the meeting shall have a casting vote only.

7. FINANCE

For the service provided to the L&RBA and its associate Leagues a charge will be made to cover the costs. Money received will be deposited in the Association's bank account as nominated by the Treasurer and endorsed by the Executive Committee. (See also 9 GENERAL section re grant aid)

8. ANNUAL GENERAL MEETING

- 8.1 The Annual General Meeting shall be held in June. At least 28 days notice shall be given in writing to the members.
- 8.2 Written notice of proposed amendments to the Constitution should be submitted to the General Secretary at least 14 days prior to the date of the AGM.
- 8.3 The business of the meeting shall be:-
 - a) to receive the Chairman's welcome
 - b) to consider apologies for absence
 - c) to approve the minutes of the previous AGM
 - d) to consider any matters arising from these minutes

- e) to receive the Appointment Secretary's report
 - f) to receive the Treasurer's report
 - g) to consider any proposed amendments to the Constitution
 - h) to elect the Officers for the coming year
 - i) to determine the fees charged for servicing competitions and leagues
 - j) to appoint auditors (at the discretion of the Chairman)
 - k) any other business
- 8.4 At the AGM, the Officers and the members entitled to vote shall have one vote each. No person shall be permitted to vote in more than one capacity. The Chairman of the meeting shall have a casting vote only.
- 8.5 Normally, all matters shall be decided by a show of hands of those members present and eligible to vote. However, at the request of a member present, the vote may be taken by secret ballot.
- 8.6 Approval by at least two thirds of those present, and voting, shall be required to carry any resolution in respect of the Constitution of the Association. Other resolutions shall be decided by a simple majority. In the event of a tied vote, the Chairman of the meeting shall have a casting vote only.

9. GENERAL

- 9.1 In the event of any questions or matters arising which are not provided for in the Constitution, such matters will be dealt with by the Executive Committee.
- 9.2 There shall be the right of appeal to the L&RBA Executive Committee against any decision made by the Executive Committee, or an Officer, of the Association.
- 9.3 Where appropriate, grant aid may be sought to assist with the developmental role of the Association, as expressed in AIMS 2.3 I, 2.3 ii and 2.3 iii of this Constitution.
- 9.4 LeBOA's conformity to The General Data Protection Regulation (GDPR) (EU) 2016/679 aligns with Basketball England and Leicestershire Basketball Associations implemented policies. Further information on the use of these policies is available within Basketball England's guidance documentation: <https://www.basketballengland.co.uk/about/policies-procedures/data-protection/data-protection-contents/data-protection/>